



December 21, 2023 through March 22, 2024 or until further notice.

RE: Disclosure of Lifetime Advisors, LLC as Servicing Firm for ERC Claim for Refund.

To Whom It May Concern,

We understand that you are choosing to participate in IRS' December 21, 2023 Voluntary Disclosure Program (IR-2023-247 & Announcement 2024-3) by returning your ERC credit. IRS requests that you disclose Lifetime as the firm servicing your application for your ERC credit. This letter is to help you fulfill and expedite that requirement.

Servicing Firm Information.

Name: **Lifetime Advisors, LLC**, a state of Wisconsin limited liability company.
Address: **573 County Rd. A, Suite 101, Hudson, WI 54016.**
Phone: **1-866-416-2666.**

Description of Services Lifetime provides:

1. **Questionnaire Completion.** Client completes a detailed questionnaire that attempts to capture all relevant facts and circumstances that may pertain to Client being an "eligible employer," which also includes a projection of your total expected ERC amount.
2. **Data Collection, Review, Analysis and Qualification.** After Client uploads applicable documents through SecureLink, LIFETIME conducts an employee-by-employee analysis of eligibility, calculating amounts applied towards Paycheck Protection Program ("PPP") forgiveness versus ERTC, then calculates and documents in working papers all believed to be eligible employees for the maximum amount of eligible credit by analyzing eligibility of wages and salaries used in all calculations, and verifying final ERTC calculations to submit to the IRS.
3. **IRS Form 941-X Packet.** LIFETIME generates the file for accounting firm, LIFETIME ADVISORS GROUP, LLC ("LAG"), to prepare Client's Form 941-X for all applicable quarters. The 941-X Packet is then sent to client for review, authorization, execution and submission to IRS. With Client's express written permission, Lifetime will also monitor IRS' progress in processing Client's requests for credits.

Yours very truly,

LIFETIME ADVISORS, LLC